

PERMIT # _____
CITY OF WALESKA
8891 Fincher Road, Waleska, GA 30183

**APPLICATION
SPECIAL EVENT REQUEST**

**NOTICE MUST BE FILED NO LATER THAN 10 DAYS PRIOR TO DATE OF
EVENT**

EVENT DATE(S): _____
TIME (START FINISH) _____
EVENT SPONSOR _____
LOCATION OF EVENT: _____

TYPE OF EVENT: CHECK ALL THAT APPLY

_____ STREET PARADE - NUMBER OF UNITS _____
TYPE OF UNITS: MOTORIZED, FLOATS, WALKING ANIMAL _____
_____ RALLY/ASSEMBLY _____ MARCH/DEMONSTRATION
_____ FIREWORKS _____ STREET DANCE
_____ EXHIBITION _____ MERCHANT FAIR/CRAFT SHOW
_____ SOLICITATION AT 4-WAY (one per non-profit every three months)

TOTAL NUMBER OF PEOPLE PARTICIPATING AND EXPECTED TO ATTEND
EVENT _____

PURPOSE OF EVENT: CHECK ALL THAT APPLY

_____ CHARITY _____ FUND RAISER
_____ ENTERTAINMENT _____ EDUCATION

Please give a detailed description of the event that will be taking place.

Explain safety measures: _____

**For a roadway solicitation event, attach list of names, and emergency
contact names and numbers, for all individuals involved with the event.**

EVENT SPONSOR IS REQUIRED TO HAVE LIABILITY INSURANCE

LIABILITY INSURER _____

POLICY NUMBER _____

LIABILITY LIMIT \$ _____

Attach copy of policy

WAIVER AND RELEASE: The Applicant agrees to indemnify and hold harmless the City of Waleska of and from any and all loss and damage and any and all actions, claims, costs, demands, expenses, fines, liabilities and suits of any nature whatsoever arising out of or as a result of the event for which this application is being submitted, and further to reimburse or make good any loss, damage or costs that the City of Waleska may have to pay if litigation arises from injury to any party or parties or property which occurs during the event or as a direct or indirect result of the event for which this application is being submitted.

THE UNDERSIGNED DOES AFFIRM THAT THE INFORMATION GIVEN IS TRUE TO THE BEST OF HIS/HER BELIEF AND KNOWLEDGE AND THAT THE UNDERSIGNED IS THE APPLICANT, PARTNER, OFFICER OR DIRECTOR OF APPLICANT AND AUTHORIZED TO ACT ON BEHALF OF APPLICANT. FOR A ROADWAY SOLICITATION EVENT, THE UNDERSIGNED ALSO AFFIRMS THAT THE APPLICANT IS A CHARITABLE ORGANIZATION AND THAT ALL PROCEEDS RAISED WILL BE USED FOR THE BENEFIT OF CITIZENS, INCLUDING THOSE OF THE CITY.

SIGNATURE

DATE

PRINT NAME/TITLE

PHONE NUMBER

EMAIL ADDRESS

ADDRESS

RECEIVED BY

DATE

APPROVED: _____
City Clerk