

**City of Waleska Water Authority**  
8891 Fincher Road  
Waleska, GA 30183  
Phone – 770.479.2912  
Fax – 770.720.4615  
Office Hours: Monday – Friday 8:30 am to 4:30 pm

Account # \_\_\_\_\_ \*Date \_\_\_\_\_

\*Date to Start Service \_\_\_\_\_

\*Primary Customer's Name: \_\_\_\_\_  
(Last) (First) (MI)

Secondary Customer's Name: \_\_\_\_\_  
(Last) (First) (MI)

\*Service Address: \_\_\_\_\_  
(Street)

\_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip)

Mailing Address: \_\_\_\_\_  
(Street)

\_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip)

\*Email Address \_\_\_\_\_

\*Home Phone ( ) - \_\_\_\_\_ \*Work ( ) - \_\_\_\_\_ \*Cell ( ) - \_\_\_\_\_

\*Landlord Name \_\_\_\_\_

\*Appointment Time to turn water on (someone over 18 must be present) \_\_\_\_\_

Meter Deposit (Owner \$100.00) \$ \_\_\_\_\_

(Tenant \$150.00) \$ \_\_\_\_\_

Sanitation Deposit (\$25.00) \$ \_\_\_\_\_

Tap Fee (new meter) \$ \_\_\_\_\_

Set Up Fee (\$15 non-refundable) \$ \_\_\_\_\_

Long Bore (\$600) \$ \_\_\_\_\_

Short Bore (\$300) \$ \_\_\_\_\_

Total \$ \_\_\_\_\_

\*Customer Signature \_\_\_\_\_

**\*\*DEPOSIT IS REFUNDABLE WITH NOTICE OF VACATING THE PROPERTY.**  
**What is the distance of the private line that you will be installing from the residence to the water meter?**

\_\_\_\_\_

**THIS METER SHALL NOT BE COVERED BY ANY TYPE OF CONSTRUCTION, PLANTING OR ANY OTHER TYPES OF MATERIAL THAT OBSTRUCTS THE METER FROM BEING READ**

City of Waleska Water Authority  
Office of the Mayor  
Water Agreement

Water bills are due on the fifteenth (15<sup>th</sup>) of each month, and a late fee of 10 percent (10%) of the unpaid amount will be assessed on bills on the sixteenth (16<sup>th</sup>), and water service will be disconnected ten (10) days after the due date, unless a written request for hearing in person by the City Clerk on behalf of the water system within ten (10) days after the bills are sent. Failure to appear at the scheduled hearing will result in service being immediately disconnect without further notices. Water service will not be restored until all water usage fees, late fees, penalties, and all other charges associated with the disconnect of water service have been paid in full, as governed by ordinance.

After water service has been disconnected to a customer for a third (3<sup>rd</sup>) time due to nonpayment and/or ordinance violation, the City of Waleska Water System will determine within thirty (30) days whether or not to reinstate service to said customer.

I furthermore understand that under no circumstances am I to allow anyone to tap into my water service. The meter assigned to me is to register the water usage for those living in my residence only. Should another dwelling or business be added to my water service, I fully understand this would be in violation of my agreement with the Waleska Water System and therefore, I shall be liable for any additional tap fees and legal expenses necessary to ascertain that there is one tap and meter per single family dwelling or business and/or tap and meter for each apartment in a multi-family dwelling, as well as any other charges and penalties, including disconnection of water service. I furthermore agree that the Waleska Water System, or their representative, shall have an easement to allow free access to any and all material belonging to them to and including the tap box and its contents. Any attempts to prevent their access may be viewed as an ordinance violation and may be cause for disconnection of water service.

I further understand that the Waleska Water System, in providing water service, is under an obligation to provide that service in accordance with State rules and regulations. By signing this agreement, I acknowledge that the Waleska Water System is not responsible for providing more than the State mandated amount of water pressure beyond the meter, although it may do so, and is further not responsible for ensuring that I have sufficient water pressure to meet the needs associated with my household and/or business or for losses which occur on my side of the meter.

\_\_\_\_\_

Witness

\_\_\_\_\_

Date

\_\_\_\_\_

Customer Signature

\_\_\_\_\_

Date

City of Waleska Water Authority  
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**REQUEST AND AUTHORIZATION FOR DISCONNECT WATER SERVICE IN THE CUSTOMER'S  
ABSENCE DUE TO A WATER LEAK OR SERVICE LINE BREAK ON CUSTOMER'S SIDE OF THE  
WATER METER**

I, \_\_\_\_\_, request the City of Waleska, Georgia through the Waleska Water Authority, if there appears to be a leak from a broken or unknown source on my side of the meter, to turn off the water supply at my meter in the event I am out of town, out of the country or for any reason unreachable by phone in a timely manner. I relieve the City of Waleska and the Waleska Water Authority of any and all liability associated and any adverse affects turning off the meter may cause, but appreciate the courtesy offered by the water department in the event that it appears to city employees or agents that it would be in my best interest to terminate my water supply.

Date \_\_\_\_\_

Customer's Signature \_\_\_\_\_

Cell Phone or Other Means of Contact \_\_\_\_\_

Witness Signature \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Sanitation and Recycling Service

Date: \_\_\_\_\_

I, \_\_\_\_\_ am requesting garbage and recycling service at the address of  
\_\_\_\_\_. I would like for this service to start \_\_\_\_\_.

I, \_\_\_\_\_ understand that my account will be charged a \$15 a month fee  
for this service.

Only the account holder can request this service.

Please email this form back to [rsmith@cityofwaleska.com](mailto:rsmith@cityofwaleska.com)

\_\_\_\_\_  
Signature